

## Freckleton Parish Council

**Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> July 2016, in the Methodist Hall.**

**Present:** Councillor T Threlfall (Chairman)  
Councillors, St J Greenhough, Mrs M Whitehead, K McKay, Mrs S Delany,  
Mrs J Cartmell, Mrs N Griffiths, Mrs. P Holt, P Walton and L Rigny

- 1) To receive declarations from anyone (public or Councillors) if they propose to record the meeting (film or audio) under the Openness of the Local Government Bodies Regulations 2014.**

Cllr. Noreen Griffiths.

- 2) To accept Apologies for Absence.**

Councillors, T Fiddler – Other meeting. Mrs. L Willis – Holiday.  
It was resolved to accept the reasons for absence.

- 3) Open forum**

- a) Police report**

No Police were present. The Clerk had emailed the report to all councillors. It was agreed to accept the content of the report.

- b. Public participation.**

The following issues were raised by members of the public:-

1. When will the Council's web-site be again updated and available to the public?  
The Clerk reported that the delay was due to the web-site being in the name of Councillor Robb, who recently passed away and the Council had to go through a legal process to transfer the ownership to the Parish Council. This has been completed and the web-site will be updated in the near future.
2. Where are the Council's records stored and why does the Council not have any Computer equipment to maintain its records.  
The Clerk reported that the Council did have computers for its administrative staff and these were shown on the assets register that is approved by the Council each year and reviewed by both the Internal and External auditors. All Council records are stored at the Clerk's address and long term at LCC's archive store room.
3. Why is the grass, cut on the Bush lane sports field, not now being picked up? The grass was blowing onto the road and into the front gardens of the houses on Bush lane.  
The Clerk reported that the grass was not being picked up on a trial basis because members of the Cricket section had complained about the grass being stored adjacent to the cricket outfield. He apologised for any inconvenience caused and stated that the procedure would be reviewed under item 7.d.

- 4) To record Declaration of interest from members in any item to be discussed.**

All Councillor's, as landlords, declared an interest in the Bush lane sports centre.

- 5) To read and approve the minutes of the following meetings:-**

- a) The Parish Council meeting held on Monday 6<sup>th</sup> June 2016**

It was resolved that the above mentioned minutes, previously circulated, be approved.

**6) To review the Clerk's report**

The Clerk's report was noted.

**7) Finance**

**a) Ratification of accounts paid by Clerk**

It was resolved to approve the accounts paid by Clerk

**b) Monthly budget statements**

The monthly budget statements were noted

**c) To consider supporting the Save community Channel**

It was resolved not to support this project.

**d) To consider the estimate for the installation of the grass cuttings storage unit.**

Councillor Mrs. Delany proposed that the grass should be picked up and transported to the main storage area at the rear of the Guide hut. It was agreed that this would not be practical.

It was reported that 2 other quotes had been requested but no response had been received. It was agreed that 2 other quotes should be obtained before the Council consider the quotations.

In view of the complaints received in the public participation section, it was resolved that, in future, the grass on Bush lane sports field should be picked up and stored on the existing storage area until FBC can take it away.

**8. To review the LCC's proposals for the transfer of the Library building.**

County Councillor Paul Rigby reported that Wyre Borough Council had set aside funds to keep open some of the Libraries in its area, but he did not think FBC would do the same.

The Clerk reported that he had received a "Property Information pack" in which it set out the legal requirements for the transfer of any assets. In addition, the document indicated that in a recent survey of Freckleton library up to £70k of repairs were shown as priority 2 work.

Councillor Mrs. M Whitehead reported that the Community group had not received this document.

It was resolved to defer any decision on the takeover of Freckleton library

**9. To consider sending delegates to the LALC Annual General meeting.**

Councillors, Mrs Noreen Griffiths and Mrs Pam Holt will attend the LALC Annual General meeting

**10. To consider the procedures for maintaining/updating the Council's web-site**

The Clerk reported that the ownership of the web-site has been transferred to the Parish Council and Councillor Greenhough was reviewing the procedures.

It was resolved that Councillor Greenhough should be the web-master

**11. To consider an invite from Freckleton in Bloom, to attend the BIB judges lunch on 03/08/16.**

The Council agreed to accept the invite from Freckleton in Bloom, to attend the BIB judge's lunch on 03/08/16.

**12. To receive updates from the Chairman of Committees**

Open spaces have received 1 quote for grass storage and are waiting for receipt of two further quotes.

Cllr T Threlfall asked the Clerk to send a letter of thanks to FIB committee and Golden Leaf for all their hard work keeping the village looking tidy and colourful.

**13. To receive an update from meetings held with other Organisations and Bodies**

Cllr Mrs P Holt reported a number of issues at the Rawstrone Centre. It was suggested the issues be referred to the Management committee

**14. To receive an update from the FBC Councilors.**

None.

**15. To agree the date of the next meeting**

It was agreed that the next meeting Full Council would be held on 5<sup>th</sup> September 2016

Signed.....

Date.....05/09/16.....

## Schedule of Payments – June 2016 – Appendix A

### Freckleton Parish Council

#### Schedule of payments June '16

	Cheque No.	£	VAT	Net of VAT
<b>Precept Account</b>				
01/06/2016 KM Armistead - Salary	6509	1073.76		1073.76
01/06/2016 N Bibby - Salary	6510	£335.15		£335.15
01/06/2016 PO ltd - Tax & NI	6511	£444.13		£444.13
16/06/2016 LCC Pensions - N Bibby contributions	D/D	£99.51		£99.51
01/06/2016 KM Armistead - expenses	6508	£117.85		£117.85
01/06/2016 Chair allowance - T Threlfall	6513	£100.00		£100.00
01/06/2016 Methodist church - hire of room March - April '16	6507	£61.60		£61.60
06/06/2016 Freeola - internet rental charge	D/D	£10.80	£1.80	£9.00
<b>Open Spaces</b>				
20/06/2016 Scottish power - electricity charges	D/d	£36.00		£36.00
22/06/2016 Golden leaf - grass cutting	6520p	£1,000.00		£1,000.00
22/06/2016 Golden leaf - Bedding out & Borders	6520p	£1,000.00		£1,000.00
22/06/2016 Golden leaf - litter picking	6520p	£390.00		£390.00
01/06/2016 Townsends - diesel	6503	£65.48	£10.91	£54.57
01/06/2016 NFU Mutual - Add charge for AH insurance	6504	£24.99		£24.99
01/06/2016 Portable conveniences - loos for club day	6512	£1,450.00	£241.67	£1,208.33
22/06/2016 Golden Leaf - Watering	6520p	£532.97		£532.97
22/06/2016 Aitys - Compost	6521	£241.20	£40.20	£201.00
22/06/2016 Intrak	6523	£1,080.00	£180.00	£900.00
01/06/2016 Teamstrides - materials for club day	6505	£472.00	£78.67	£393.33
01/06/2016 Club day committee - donations towards materials	cheque	-£393.05		-£393.05
22/06/2016 FIB - donation towards compost	cheque	-£201.00		-£201.00
08/06/2016 Townsends - diesel	6515	£193.31	£32.21	£161.10
08/06/2016 Woodys - Materials	6516	£119.03	£19.84	£99.19
08/06/2016 Staples - Magnets for notice board	6517	£27.94	£4.66	£23.28
08/06/2016 Teamstrides - materials for club day	6518	£860.34	£143.39	£716.95
08/06/2016 Staples - Magnets for notice board	6519	£15.16	£2.53	£12.63
22/06/2016 Chubbs - Alarm contract for Storeroom	6522	£122.90	£20.48	£102.42
08/06/2016 Club day committee - donations towards materials	cheque	-£716.95		-£716.95
27/06/2016 Club day committee - donations towards materials	cheque	-£900.00		-£900.00
<b>Allotments</b>				
01/06/2016 Disleys - repair to tap	6506	£60.00		£60.00
<b>Community Development Account</b>				
01/06/2016 Signs of Cheshire - balance for Noticeboard	6514	£1,200.00	£200.00	£1,000.00
29/04/2016 Natwest - interest	D/P	-£0.77	£0.00	-£0.77
31/05/2016 Nationwide - interest	D/P	-£52.88	£0.00	-£52.88
27/06/2016 Fair - rent	cash	-£600.00		-£600.00
<b>Total</b>		<b>£8,269.47</b>	<b>£976.35</b>	<b>£7,293.12</b>

## Precept Account – June 2016 – Appendix B

### Freckleton Parish Council

#### Precept Account June '16

Headings	Budget	Expenditure		Balance Outstanding	Percentage used
	Allocation	June '16	To date		
Wages	£23,000	£1,953	£5,710	£17,290	25%
Insurance	£4,600		£42	£4,559	1%
Stationery	£1,000		£272	£728	27%
Postage	£1,800	£127	£424	£1,376	24%
LAPTC	£620		£657	£37	106%
Audit fee	£500		£70	£430	14%
Chair Allow	£100	£100	£100	£0	100%
Training	£100			£100	0%
Civic functions	£500	£62	£62	£438	12%
Election	£2,000			£2,000	
Reserve	£0			£0	
equipment	£280			£280	0%
Grants	£2,500		£500	£2,000	20%
Section137	£500		£400	£100	80%
<b>Open Spaces Account</b>					
Grass cutting & shrub borders	£16,275	£1,315	£3,503	£12,772	22%
Bedding out & Watering	£25,175	£1,759	£3,666	£21,307	15%
Cleansing	£5,900	£390	£1,256	£4,644	21%
Maintaining Buildings	£2,700	£36	£365	£2,335	14%
Organisations	£9,850	£1,008	£4,237	£5,613	43%
Electric & rates	£2,200	£138	£1,763	£437	80%
<b>Total</b>	<b>£99,600</b>	<b>£6,887</b>	<b>£23,227</b>	<b>£76,373</b>	<b>23%</b>

#### Other Accounts June '16

Account		Income	Expenditure	Balance
Croft Butts lane Allotments		£0	£13	£13
Bush lane Allotments		£1,151	£5,121	£3,970
Rawstome Centre	£444	£444	£0	£0
Community Development	£60,583	£758	£2,323	£59,018
Memorial park - playground	£20,275	£0	£0	£20,275
Tom Croft Car park	£16,351	£0		£16,351
Open spaces -capital	£6,012		£0	£6,012
VAT		£1,159	£2,999	£1,840
<b>Total</b>	<b>£102,776</b>	<b>£3,512</b>	<b>£10,455</b>	<b>£95,833</b>